



SCHOOL RULES AND REGULATIONS

Preamble

School rules and regulations are meant to guide students and uphold the status, principles and reputation of the school.

The rules and regulations may be amended from time to time by the School Administration, for the betterment of the institution.

The following rules and regulations shall be the supreme law governing a student's life St. Peter's Secondary School Naalya.

1. Admission in the school

- The School Administration reserves the right to admit or reject any persons applying to join the school. Filling in and submitting of application forms, and or sitting an interview do not guarantee one a place.
- A student discovered to have obtained admission using forged documents or impersonation will be discontinued and no refund of any payments will be made.

2. Entering and leaving school bounds.

- Students will enter and leave the school bounds smartly dressed in school uniform.
- No student will leave the school bounds without written permission from the Headteacher, or any office delegated to do that job.
- A student who cannot return to school by the time indicated on the permission or leave chit, with convincing reason, will give prior notice to the issuing office or report back with a parent.
- On return to school, a student will return the leave / permission chit to the issuing office.

3. School routine

- The school daily routine will be prescribed by the School Administration.
- Students will respect and abide by the school routine.
- Failure to follow the school routine will lead to internal suspension or two weeks suspension for repeat offenders.

4. Dressing

- Students will be smart and decently dressed at all times.
- During class time, students will be dressed in full school uniform, prescribed by the School Administration.
- On weekends and public holidays, unless otherwise instructed by the School Administration, students will be dressed in casual wear i.e. blue - plain short sleeved t-shirts and black caribbean long skirts for girls and black non-jean trousers for boys.
- Illegal clothes will be confiscated and not returned to students.
- Male students will maintain well-kept hair, which will not be more than half an inch long.
- Students will not wear make-up.
- Any breach of these rules will lead to internal punishment or two weeks suspension.

5. Fighting and hooliganism.

- Students will not engage in fighting or hooliganism.
- Students will not carry weapons such as firearms, swords, knives, cachets, canes e.t.c. in school.
- Students will not carry fire lighting equipment such as spirit lighters and matches /matchboxes.
- Any breach of these rules will lead to indefinite suspension.

6. Electronics

- Except flat irons, students will not carry other electronics such as radios, TV sets, mobile phones, kettles, salon equipment e.t.c.
- Such electronics mentioned above shall be confiscated and not returned to the student.
- Persistent breach of these rules will lead to indefinite suspension.

7. School requirements

- Students will clear school requirements before admission to school for any academic term except where prior agreement has been reached between the parent and the office concerned.
- Students will not use clearance documents that are not theirs.
- Fees and requirements once paid are neither refundable nor transferable.
- Any breach of these rules will lead to internal punishment or indefinite suspension per discretion of the school.

8. Social activities

- Student will not hold / stage functions such as parties, sports galas, dances, film shows e. t.c. without permission from the School Administration.
- Any breach of this rule will lead to internal punishment or indefinite suspension per discretion of the school.

9. Transactions and sharing between students.

- Students will not carry out financial or commercial transactions within the school.
- Students will not share clothes, beddings, utensils, and other personal effects.
- Any breach of these rules will lead to internal punishment or indefinite suspension per discretion of the school.

10. Interaction among students

- Students will not indulge in immoral sexual acts or sexual abuse.
- Students will not visit dormitories of the opposite sex.
- Students of opposite sex will not meet in darkness and at wrong times as per the school routine.
- Any breach of these rules will lead to internal punishment or indefinite suspension per discretion of the school.

11. Visits to school

- The School Administration will from time to time announce open visitation days.
- Students will not interact with visitors on none-visitation days, without permission from the School Administration.
- Doing so will lead to two weeks suspension.

12. School property issued to students

- Students will take good care and safe custody of school property issued to them, e.g. Textbooks, furniture, laboratory equipment, beds, e.t.c.
- Property issued will be returned in good state.
- Students will replace property issued to them, once lost or destroyed / vandalized.
- Students will take responsibility for property issued to them in groups, or installed in their classroom or dormitory.
- Any breach of these rules will lead to replacement there of and or indefinite suspension.

13. Dormitory and Sick Bay

- Students will not be in the dormitory at a wrong time, as per school routine.
- Sick students will report to the school medical officer, who will let them in the sick bay, with a written bed rest.
- Students with chronic illness shall come with sufficient medication, which they will report to the medical officer.
- Any breach of these rules will lead to reprimand, internal punishment or two weeks suspension.

14. Alcohol / Drug Abuse

- Stimulants of all types are prohibited in school.
- Intoxication by use of Named or unnamed intoxicants is not allowed.
- Abuse of registered medical drugs is prohibited.
- Any breach of these rules will lead to indefinite suspension.

15. Academic Indiscipline

- No student will abuse the prescribed academic program e.g preps, classes, notes taking, academic activities, etc.
- All academic malpractice as recognized by the Ministry of Education and UNEB is prohibited.
- Any breach of these rules will lead to internal punishment or indefinite suspension per discretion of the school.

NOTE

- a) Unless otherwise stated in the rules above, breach of the rule and / or regulation is punishable accordingly. However, all punishments are issued at the discretion of the school and where applicable legal action may be taken against the culprits.
- b) A second suspension will lead to an automatic discontinuation.

"Education that Builds the Nation"

3

ADDRESS: P.O BOX 40188, NAKAWA. **LOCATION:** NAALYA – KYALIWAJJALA ROAD.
TEL: 0393241182 / 0393241178. **MOBILE:** 0788306009 / 0788306101. **WEBSITE:** www.spena.sc.ug

ST. PETER'S SENIOR SECONDARY SCHOOL - NAALYA